

Quick Start Install and Logon for Meditech 6.1

Please use Internet Explorer Versions 7, 8 or 9.

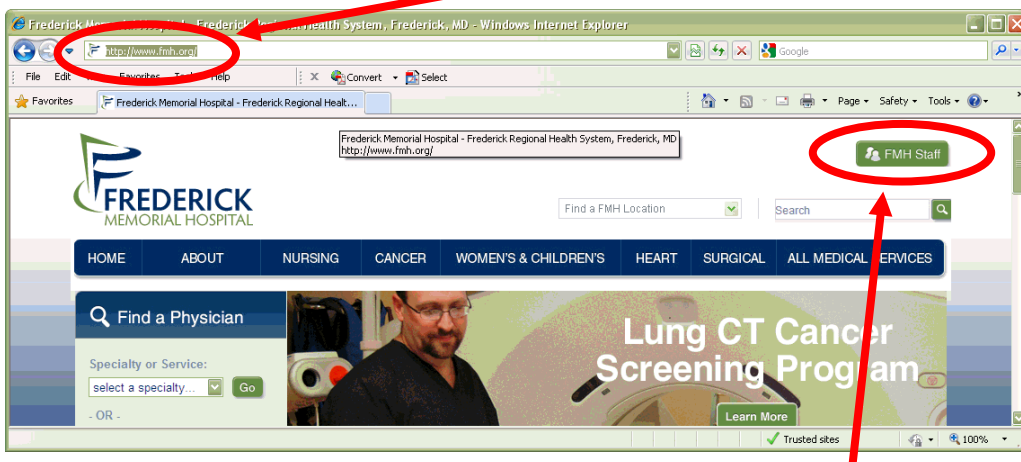
Other PC based Internet browsers including the most up to date versions of IE 10, Firefox and Chrome have been tested and don't currently work.

****Note: All pop-up blockers must be turned off****

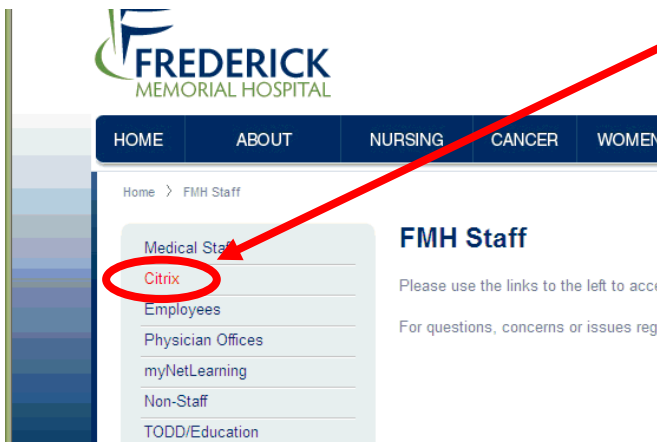
Installation and Logon Instructions

Following are installation and logon instructions that will provide access to Meditech 6.1 via the Internet. The screens you see may not be exactly as depicted in this document, but they should be similar.

1. Bring up Internet Explorer and type www.fmh.org in the address box at the top.



2. On the FMH Internet home page that comes up, click on the FMH Staff icon in the upper right corner.
3. On the FMH Staff page that comes up, click on the word Citrix on the left side of the page.



4. You should see a logon screen like the one below. You can add this to your Favorites by clicking on the Star icon to make access easier in the future. *(It may be in a different place on your screen.)* Log in using your FMH login name and password. For physicians, your login name is your FMH provider ID / mnemonic (LAF1), for almost everyone else it is your first initial and last name (FLast).



5. If you haven't already accessed the site before once you've logged in you will be prompted to download and install the software to allow your PC to run the applications on the site. If so, you'll see a screen like the one on the right, above. Click in the box next to I agree first and then hit the green Install button. Follow the onscreen prompts to install the software. When given the choice of Run or Save, always choose **Run**.
6. First time use – security warning: If you see a screen like the one below, follow the instructions on the screen to add this website to your trusted sites zone. Click the Continue button when you're done. You may need to log back in after completing this step.

Add Web Site to Trusted Sites Zone

To make it easier to access your resources in future, add the following Web site to either the Local intranet or the Trusted sites zone:

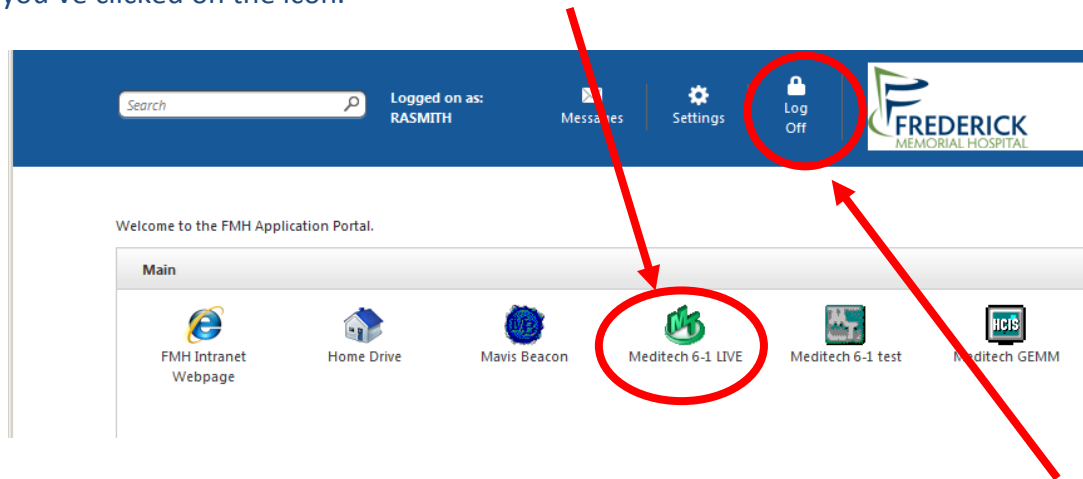
<http://netscaler.fmh.org>

To add this site to the Trusted sites zone, follow the steps below:

1. From the Internet Explorer **Tools** menu, select **Internet Options**. If the menu bar is not displayed in your browser, click the **Tools** button on the Internet Explorer Command bar and select **Internet Options**.
2. Click the **Security** tab.
3. Select **Trusted sites** and click **Sites**.
4. If the Web site is accessed using an HTTP connection, ensure that the **Require server verification (https)** for all sites in this zone check box is cleared.
5. Click **Add** to add the Web site to your list of trusted sites.
6. Depending on your Internet Explorer security configuration, you may find that when you click **Continue**, you are logged off from the Web site. If this happens, click the link to return to the Logon screen and re-enter your credentials.

Once the site has been added to the appropriate security zone, click **Continue**.

7. When you've successfully installed the software, you should see the Meditech 6.1 Live icon on your list of applications. Note, that it may take as long as a minute to start Meditech once you've clicked on the icon.



*Please note that after logging off of Meditech 6.1, it is best to exit by clicking **Log Off**, rather than clicking the X in the upper right corner.*

If run into any problems or need more detailed instructions, please contact:

FredMed Office Staff - email fredmed@fmh.org or call (240) 379-6060

Non-FredMed Offices – email helpdesk@fmh.org or call (240) 566-3438